

November 2, 2015

The holiday season is just around the corner, and once again East Haddam Youth & Family Services is preparing for our annual Holiday Campaign. Families that require assistance providing gifts for their children (birth to age 18) are encouraged to participate in this program. Parents and their children must live in the East Haddam/Moodus area.

To register for this program, parents/guardians must complete the attached application and provide proof of residency in the form of a household bill addressed to them, dated within the last 30 days (for example utility bill or rent/mortgage statement). Completed applications and proof of residency must be returned to EHYFS no later than December 11<sup>th</sup>.

Families will not be registered for this program until the required documents have been received.

Parents/guardians will be notified by phone when their packages are complete. All gifts must be picked up by Tuesday, December 22<sup>nd</sup>. Gifts remaining at EHYFS after the 22<sup>nd</sup> will not be available for the holidays.

Please contact EHYFS (860-873-3296) with any additional questions regarding this program. We wish you and your family a happy and healthy holiday season!

Sincerely,

Kaitlin Hagan Youth Activities Coordinator East Haddam Youth & Family Services